

**HARRISON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
120 N. MAIN STREET
MULLICA HILL, NEW JERSEY**

**REGULAR MEETING
NOVEMBER 20, 2023
7:00 PM**

Mrs. Stacey Muscarella, Board President, called the meeting of the Harrison Township Board of Education to order in the music room at Pleasant Valley School at 7:00 p.m. It was announced that the Board might adjourn into Executive Session during the meeting to discuss personnel, student issues, property, or any other matter appropriate for this session, the results of which would be made public at a later date.

I. Call to Order: The New Jersey Open Public Meeting Act of 1975 was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, Harrison Township Board of Education has caused notice of the meetings to be published by having the dates, time, and place thereof posted on the Harrison Township School District website, at the Harrison Township School Building, and mailed to the Township Municipal Clerk, the South Jersey Times, and the Courier Post.

II. Roll Call:

Mrs. Jennifer Bowen	Mr. Sean Henderson
Mr. Walter Bright	Mrs. Stacey Muscarella
Ms. Cristie Clark	Mrs. Marissa Straccialini (<i>absent</i>)
Mrs. Janette Coslop (<i>absent</i>)	Mrs. Shannon Williams
Mr. Louis DiBacco	

Others Present:

Dr. Missy Peretti, Superintendent of Schools and Mr. Robert Scharlé, School Business Administrator /Board Secretary.

III. Flag Salute:

Led by Stacey Muscarella, Board President of the Harrison Township Board of Education.

IV. President's Welcome:

Presentation – NJQSAC

Dr. Peretti described the NJQSAC monitoring process as follows:

- Every 3 years the State of NJ requires school districts to complete a District Performance Review (DPR)
- There are 5 areas of the DPR and a number of indicators in each area
- They measure compliance with State requirements

- The DPR's with supporting documentation are required to be filed/uploaded before December 15th
- In early 2024 the Department of Education will review the DPR's
- 4 of the 5 categories were all scored at approximately 100%
- The other category, Instruction & Program, was scored at 40% because the State provides the scoring over 40%

Q. Mr. DiBacco asked if this will be on the website.

A. Dr. Peretti indicated that after we complete the monitoring it will be posted on the website approximately around spring time.

V. Audience Participation I:

Steve Grimshaw -

Mr. Grimshaw reiterated why his three grandchildren do not attend public schools.

- Reviewed the NJEA drag queen information
- Provided each BOE member with a handout (attached)
- Explained the handout and objected to the union for them participating in that

VI. Approval of Minutes:

Motion: For the Board of Education to approve the following action items:

1. Approval of minutes of the October 23, 2023 Regular and Executive Sessions of the Board of Education Meeting. (**Attachment: Min. #1**)

Motion: Ms. Clark

Second: Mrs. Williams

Roll Call: (6-0-1)

Carried: Yes

Abstained: Mr. Henderson

VII. Committee Reports:

1. Standing Committees
 - a. Finance – Walter Bright (No report at this time.)
 - b. Curriculum – Stacey Muscarella (No report at this time.)
 - c. Personnel – Shannon Williams (No report at this time.)
 - d. Negotiations – Jennifer Bowen (No report at this time.)
 - e. Board Development – Marissa Straccialini (Absent)
2. Ad Hoc Committees
 - f. Public Relations – Cristie Clark (No report at this time.)
 - g. School Safety – Cristie Clark (No report at this time.)
 - h. Shared Services – Sean Henderson (No report at this time.)
 - i. Transportation – Janette Coslop (Absent)
3. Delegate/Representative Reports (No report at this time.)

VIII. Correspondence: (*Copies of Correspondence are included in backup materials*)

1. Letter from Maia Mullins received October 30, 2023 re: resignation.
2. Letter from Linda Bermudez received November 13, 2023 re: resignation.
3. Letter from Gina Rotoli received November 15, 2023 re: leave of absence.
4. Thank you card from the Harrison Township PTA re: Golf Outing

IX. Business Administrator's Report:

A. Finance

Motion: For the Board of Education to approve the following action items:

1. Appropriation Adjustment List for October 2023. (*Attachment: Fin. #1*)
2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2023. The Cash Reconciliation Report and Secretary's Reports are in agreement for the month of October 2023. (*Attachment: Fin. #2*)
3. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2023. The Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (*Attachment: Fin. #3*)
4. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
5. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. Payment of Bills:
 - a. October 2023 Ratified Bill List \$1,727,354.70 (*Attachment: Fin. #6a*)
 - b. November 2023 Bill List \$375,047.28 (*Attachment: Fin. #6b*)

Motion: Mr. Bright
Roll Call: (7-0)

Second: Mr. Henderson
Carried: Yes

X. Superintendent's Report:

A. Personnel

Motion: For the Board of Education to approve the following action items:

1. Acceptance of the resignation of Shannon Gibbons, Long-term Substitute Teacher, effective October 24, 2023.
2. Acceptance of the resignation of Maia Mullins, Bus Driver for the District, effective November 28, 2023.

Dr. Peretti recognized Maia Mullins as a bus driver for 4 years and wished her well.

3. Acceptance of the resignation of Linda Bermudez, Transportation Aide for the District, effective December 29, 2023.

Dr. Peretti recognized Linda Bermudez as a Transportation Aide for 12 years and wished her well.

4. Approval of an intermittent leave of absence for Gina Rotoli, Special Education Aide at Harrison Township School, effective December 4, 2023 through June 30, 2024.
5. Approval of the employment of Jonathan Brand, of Haddonfield, as Long-Term Substitute Teacher at Pleasant Valley School, during the absence of Danielle Metcalf for the period of December 15, 2023 through June 30, 2024, with salary established at the daily substitute rate for the first 20 days of service in this role, in accordance with State Statute, followed by a salary established at BA, Step 1 (\$52,487.00 pro-rated) in accordance with the 2022-2025 contract between H.T.E.A. and H.T.B.O.E., pending receipt of required clearances. (**Attachment: Pers. #5**)
6. Approval of increase of revised minimum wage as required by Governor Murphy, effective January 1, 2024. (**Attachment: Pers. #6**)
7. Approval of the employment of the following individuals as substitutes for the district on an as-needed basis, effective September 1, 2023 through June 30, 2024, at the currently-approved hourly and daily rates, pending receipt of required clearances:

Summer Bajewicz - Teacher	Caitlin Czajkowski - Teacher
Lauren Carroll - Nurse	Brianna Merklein - Teacher
Ashley Muscarella - Teacher	

Motion: Mrs. Williams	Second: Mrs. Bowen
Roll Call: (7-0)	Carried: Yes

B. Education

None

C. Administration

Motion: For the Board of Education to approve the following action items:

1. Approval to submit the 2023-2024 State of Assurance for NJ Quality Single Accountability Continuum (NJQSAC) to the Commissioner of Education, in compliance with the provisions of N.J.A.C.6A:30.
2. Approval of the Resolution to Submit the 2023-2024 DPR for the NJ Quality Single Accountability Continuum (NJQSAC) to the Commissioner of Education, in compliance with the provisions of N.J.A.C.6A:30-2.3(f).
3. Approval of Laura Wygant to attend *Public Foundations Level 1 Virtual Launch Workshop* on November 7, 2023 at a cost of \$320.00.
4. Approval of the reimbursement of graduate tuition cost to Kelly Meagher following successful completion of the following courses through Western Michigan University, according to terms in the negotiated agreement, requested amounts stated, with reimbursement June 2024:
 - a. Programming in Adapted Physical Education – January 8, 2024 through April 27, 2024 - \$2,294.28
5. Approval of Courtney Stankiewicz to attend *40-hour Registered Behavior Technician Series Version 2* online at a cost of \$99.00

6. Retroactive approval for Pooja Arora to share information about Diwali Celebrations in Mrs. Corey’s classroom.
7. Approval for Mr. Carbone to share a lesson on kindness in Mrs. Nguyen’s classroom.
8. Approval of the following field trips for the 2023-2024 school year:
 - a. Sixth Grade classes to the Fun Plex in Mt. Laurel, NJ.
 - b. Sixth Grade classes to Clearview for 6th Grade Recognition Night Practice.
 - c. Sixth Grade choir students to Clearview for Q&A with fall production of Annie cast.
9. Acknowledgement of a Bus Evacuation Drill at Harrison Township School on November 2, 2023 at 8:30am supervised by AnnaLisa Rodano, Principal. All busses, drivers and aides were in participation.
10. Acknowledgement of safety drills conducted in the district schools:
 - a. Fire Drill
 - 1) Pleasant Valley School – November 2, 2023 (AM)
 - b. Shelter In Place Drill
 - 1) Harrison Township School – November 8, 2023 (AM)

Motion: Ms. Clark
Roll Call: (7-0)

Second: Mr. Bright
Carried: Yes

D. Policy

None

E. Transportation

None

F. Buildings & Grounds

Motion: For the Board of Education to approve the following action items:

1. Approval of the following group to utilize the facilities for the 2023-2024 fiscal year as outlined below:

<u>Name</u>	<u>Location</u>	<u>Type of Use</u>
OKKA	HTS Activity Center	Self Defense for Scouts
TOP Sports	PVS Cafeteria	Buddy Training
PTA	PVS Gym/Cafeteria	Santa
Boy Scouts	HTS Activity Center	Meetings

Motion: Mrs. Bowen
Roll Call: (7-0)

Second: Mr. DiBacco
Carried: Yes

XI. New Business:

None

XII. Old Business:

Mr. Scharlé updated the Board that Tri-State was able to get the PVS chiller running after all the work performed. They had to bypass a small relay, but will be replacing that item as soon as possible.

XIII. Audience Participation II:

Mr. Steve Grimshaw read from the handout previously distributed to the Board.

- Requested that the Board read through the handout when they get home

XIV. Recess into Executive Session:

RESOLUTION: To enter into Executive Session at 7:20 p.m.

Motion: Mr. Henderson	Second: Mrs. Williams
Roll Call: Voice	Carried: Yes

XV. Out of Executive Session:

RESOLUTION: To return to Regular Session at 7:40 p.m.

Motion: Mr. Henderson	Second: Mrs. Bowen
Roll Call: Voice	Carried: Yes

Motion: That student #25217 is ineligible to attend school in the Harrison Township School District based on the information considered in Executive Session and that the final notice of ineligibility be provided by the Superintendent according to NJSA 18A.

Motion: Mrs. Williams	Second: Mr. Bright
Roll Call: (7-0)	Carried: Yes

XVI. Adjournment:

There was no further business. A motion was made to adjourn at 7:43 p.m.

Motion: Mr. Henderson	Second: Mr. DiBacco
Roll Call: Voice	Carried: Yes

Respectfully Submitted,

Robert E. Scharlé
Board Secretary